

June 20, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 20, 2023, with Chair Shane McCampbell and Member Jim Cary present. Vice-Chair Tom Broeker was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Local Health Director Christa Poggemiller reported her office is busy. Her staff will be at Pride in the Park this week at Crapo Park. Safety Director Angela Vaughan stated her office is busy. Maintenance Director Rodney Bliesener was present for an agenda item. County Recorder Natalie Steffener stated she hosted Recorder School this past week at Fun City. About 80 Recorders were present for the meetings. County Budget Director Cheryl McVey was present for an agenda item. County Treasurer Janelle Nalley-Londquist reported her office held a tax sale yesterday and sold roughly \$370,000 in tax sales. IT Director Colin Gerst reported his staff attended an ICUBE Conference last week. County Auditor Sara Doty stated the Board of Supervisors meeting for the week of July 4th will be held on Wednesday, July 5th due to the Holiday. Starting this afternoon, she and Cheryl will be out of the office for ISACA Conference the rest of the week. County Engineer Brian Carter stated Highway 99 Bridge Project will begin today. Please remember the road will remain closed for roughly 3 months. Conservation Director Chris Lee stated that he has had a lot of phone calls regarding baby animals being spotted without a mother nearby. He assures you, even if you don't see her, the mother isn't far and to please not touch it.

Mrs. Damon wrote an email to the Board of Supervisors regarding the Highway 99 closure.

Approval of Accounts Payable Claims in the amount of \$980,009.30 was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of the FY24 Worker's Compensation Renewal was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of the FY24 ICAP Insurance Renewal was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of the Lease Agreement with River Cross was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of the Lease Agreement with Mental Health Agency of Southeast Iowa was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of the Fiscal Agent Agreement with Mental Health Agency of Southeast Iowa was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of the Memorandum of Understanding Regarding Reimbursement from the Mental Health Agency of Southeast Iowa for County Employees / Occupancy / Equipment was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of the Howard E. Nyhart Company Services Agreement for FYE2023/2024 Actuarial Services was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Resolution #2023-032 to Approve FY24 Appropriations was presented. Broeker made a motion to approve and was seconded by Cary.

RESOLUTION #2023-032
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICE AND DEPARTMENTS FOR
FISCAL YEAR 2024

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2024.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2024 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2023.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

SCHEDULE A

DEPT #	DEPARTMENT	BUDGET 2023-2024
01	Board of Supervisors	152,752
02	Auditor & Elections	615,283
03	Treasurer	889,325
04	Attorney	1,713,538
05	Sheriff	3,430,440
06	Clerk of Court	526,257
07	Recorder	351,430
08	Pioneer Cemetery Commission	36,050
11	Solid Waste	166,000
12	Road Clearing	35,000
13	Drug Seizure Program	0
14	Land Use Development	57,000
20	Secondary Roads	7,570,910
21	Veterans Affairs	110,921
22	Conservation	1,414,765
23	Local Health	1,137,113
25	Human Services/Social Services	312,796
28	Medical Examiner	242,600
29	Jail	2,956,052
33	G.I.S.	283,524
50	E911	133,060
51	Courthouse Maintenance	1,639,843
52	Information Technology	926,863
60	MH/DS & Case Management	370,744
63	Fairgrounds	80,000
69	County Assessor	653,707
70	Emergency Management	\$4,182,768

71	DesCom	\$1,137,861
90	SEIL	\$11,091,042
99	Non-Departmental	\$11,125,289
	TOTAL	\$53,342,933

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on June 20, 2023, the vote thereon being as follows:

AYES:

Cary
McC Campbell
Broeker

NAYS:

Balancing Appropriations to Budget

Appropriations	53,342,933
Less: Assessor	653,707
Less: E-911	133,060
Less: Em. Mgmt.	4,182,768
Plus: County Em. Mgmt./DESCOM/Hazmat	1,380,130
Less: DesCom	1,137,861
Less: SEIL	11,091,042
Total County Appropriations	37,524,625

Personnel Actions – Correctional Center, Breanna Teel, Full Time Correctional Officer, New Hire, Starting Rate of \$41,362.40 effective 6/26/23. Cary made a motion to approve and was seconded by Broeker.

Cary motioned to approve the June 13, 2023, regular meeting minutes and seconded by Broeker.

Cary attended a RUSS, Southeast Iowa Crime Commission, and Juvenile Detention Meeting. McC Campbell attended an 8th Judicial District Meeting. Broeker attended the last Southeast Iowa Link Meeting as “SEIL” and the organizational meeting for “Mental Health Agency for Southeast Iowa.”

The meeting was adjourned at 9:49 AM.

Following the meeting a work session was held with Des Moines County EMS regarding the EMS Program. The Board of Supervisors also went on a Project Tour with the County Engineer.

This Board meeting is recorded. The meeting minutes and audio are posted on the county’s website www.dmcounty.com

Approved June 27th, 2023
Shane McC Campbell, Chair
Attest: Sara Doty, Auditor